



英皇鐘錶珠寶有限公司
EMPEROR WATCH & JEWELLERY LIMITED
(Incorporated in Hong Kong with limited liability)
(於香港註冊成立之有限公司)
(Stock Code 股份代號: 887)

Letter to existing registered shareholders - Election of means of receipt of Corporate Communications
致現有登記股東 - 有關收取公司通訊方式之選擇

9 April 2018

Dear shareholder(s),

The following document(s) of Emperor Watch & Jewellery Limited (“Company”) has/have been prepared in English and Chinese in printed form and is/are available on the websites of the Company at <http://www.emperorwatchjewellery.com> and The Stock Exchange of Hong Kong Limited at <http://www.hkexnews.hk> :-

- Annual Report 2017
- Circular dated 9 April 2018 in relation to (1) Proposed Re-election of Directors; (2) Proposed General Mandates to Issue New Shares and Buy Back Shares; (3) Proposed Adoption of the New Share Option Scheme; and (4) Notice of Annual General Meeting
- Form of Proxy (Annual General Meeting – 23 May 2018)

You may choose to receive all Corporate Communications ^(Note) either in printed form or by electronic means and may at any time by reasonable notice in writing change your choice of means of receipt by completing the Change Request Form overleaf and returning it by fax at (852) 2861-1465 or by email at is-enquiries@hk.tricorglobal.com or by post to the Company’s Share Registrar, Tricor Secretaries Limited (“Share Registrar”) at Level 22, Hopewell Centre, 183 Queen’s Road East, Hong Kong. You may use the mailing label at the bottom of the Form and there is no need to affix any stamp if posted within Hong Kong. If your registered address is outside Hong Kong, please affix the requisite stamp.

The Company highly recommends you to take advantage of accessing the Corporate Communications posted on our website which helps to protect the environment and save costs for the benefit of the Shareholders.

Should you have any query relating to this letter, please call the Share Registrar dial-up hotline at tel: (852) 2980-1333 during business hours from 9:00 a.m. to 6:00 p.m. (Monday to Friday, excluding Hong Kong public holidays).

Yours faithfully,
Emperor Watch & Jewellery Limited

Note: Corporate Communications include, but not limited to its: (a) directors’ report, annual accounts together with auditors’ report and, where applicable, summary financial report; (b) interim report and, where applicable, summary interim report; (c) notice of meeting; (d) circular; and (e) proxy form.

各位股東：

英皇鐘錶珠寶有限公司(「本公司」)下述文件之印刷本已以中、英文版本編制及於本公司之網站(<http://www.emperorwatchjewellery.com>)及香港聯合交易所有限公司之網站(<http://www.hkexnews.hk>)刊載:-

- 2017 年報
- 日期為2018年4月9日有關(1)建議重選董事；(2)建議發行新股份及回購股份之一般授權；(3)建議採納新購股權計劃；及(4)股東週年大會通告之通函
- 委任代表表格(股東週年大會 – 2018年5月23日)

閣下可選擇以印刷本或電子版本收取公司通訊及有權隨時按合理通知期以書面形式更改選擇收取公司通訊(註)之方式，只須填妥本函件背頁之更改表格，然後以傳真(852) 2861-1465或電郵(is-enquiries@hk.tricorglobal.com)或郵寄方式將表格送回本公司之股份過戶登記處「卓佳秘書商務有限公司」(「股份過戶登記處」)，地址為香港皇后大道東183號合和中心22樓。倘若閣下於香港郵寄，可使用表格下方之「郵寄標籤」而毋須貼上郵票。若閣下之登記地址不在香港，則請貼上適當的郵票。

為支持環保及減省成本以保障股東之利益，本公司極力推薦閣下選擇以瀏覽本公司網站形式讀取公司通訊。

閣下如對本函件有任何疑問，請於上午9時至下午6時(星期一至星期五，香港公眾假期除外)致電股份過戶登記處熱線(852) 2980-1333。

英皇鐘錶珠寶有限公司
謹啟

2018年4月9日

附註：「公司通訊」包括，但不限於其：(a) 董事會報告、年度賬目連同核數師報告以及(如適用)財務摘要報告；(b) 中期報告及(如適用)中期摘要報告；(c) 會議通告；(d) 通函；及 (e) 委任代表表格。

Change Request Form 更改表格 (Please return by fax or by email or by post 請以傳真或電郵或郵寄回覆)


To: **Emperor Watch & Jewellery Limited (“Company”)** (Stock Code: 887) 致: **英皇鐘錶珠寶有限公司** (「本公司」) (股份代號: 887)
c/o Tricor Secretaries Limited (Share Registrar) 經卓佳秘書商務有限公司 (股份過戶登記處)
Level 22, Hopewell Centre 香港皇后大道東183號
183 Queen’s Road East, Hong Kong 合和中心22樓
(Fax No. : (852) 2861-1465) (email : is-enquiries@hk.tricorglobal.com) (傳真號碼:(852) 2861-1465)(電郵 : is-enquiries@hk.tricorglobal.com)

I/We would like to receive future Corporate Communications ^(Note 1) of the Company in the manner as indicated below:
本人/吾等欲以下列方式收取 貴公司於日後發佈之公司通訊 ^(附註1) :

Please tick **ONLY ONE** box 請於下列其中一個方格內劃上「✓」號

Website Version Options 網上電子版本

To read future Corporate Communications posted on the Company’s website in lieu of receipt of printed form; and
瀏覽 貴公司於日後在網站刊載之公司通訊, 以取代該等文件之印刷本; 以及

-  read the **electronic notifications** posted on the Company’s website which notify the publication of the relevant Corporate Communications on the Company’s website; OR
瀏覽 貴公司在網站刊載之**電子通知**, 以知悉相關之公司通訊已在 貴公司網站上發佈; 或
- receive **e-mail notifications** of the publication of the relevant Corporate Communications on the Company’s website sent to my/our under-mentioned e-mail address ; OR
以本人/我們下述之電郵地址, 收取**電子通知**, 以知悉相關之公司通訊已在 貴公司網站上發佈; 或
E-mail address 電郵地址 : _____
- receive **printed-form notifications** of the publication of the relevant Corporate Communications on the Company’s website sent to my/our under-mentioned address.
以本人/我們下述之地址, 收取**印刷本通知**, 以知悉相關之公司通訊已在 貴公司網站上發佈。
Registered address 登記地址 : _____

Printed Version Option 印刷版本

- to receive future Corporate Communications **in printed form** in both English and Chinese.
以中、英文**印刷本**形式收取於日後發佈之公司通訊。

Date 日期 : _____ Signature(s) 簽名: _____

Contact telephone number 聯絡電話

Name(s) of Shareholder(s) 股東名稱

Notes 附註:

- Corporate Communications include, but not limited to its: (a) directors’ report, annual accounts together with auditors’ report and, where applicable, summary financial report; (b) interim report and, where applicable, summary interim report; (c) notice of meeting; (d) circular; and (e) proxy form.
「公司通訊」包括, 但不限於其: (a) 董事會報告、年度賬目連同核數師報告以及(如適用)財務摘要報告; (b) 中期報告及(如適用)中期摘要報告; (c) 會議通告; (d) 通函; 及(e) 委任代表表格。
- The above instruction will apply to all Corporate Communications of the Company to be sent to you until you inform us otherwise by reasonable notice in writing.
上述指示將適用於本公司發出的所有公司通訊, 直至 閣下另行按合理通知期以書面形式通知為止。
- If any shares are held in joint names, all joint holders OR joint holder whose name stands first on the Company’s Register of Members should sign this Form in order for it to be valid.
如任何股份以聯名方式持有, 則所有聯名持有人或名列本公司股東名冊較先的聯名持有人須於本表格上簽署, 方為有效。
- Both English and Chinese printed versions of the Company’s future Corporate Communications will be available from the Company or the Share Registrar. The Website Version will also be available on the Company’s website <http://www.emperorwatchjewellery.com>.
本公司或股份過戶登記處可應要求提供本公司於日後發佈之公司通訊的中、英文印刷本。公司通訊之網上電子版本亦會刊載於本公司網站(<http://www.emperorwatchjewellery.com>)。
- If you have any query in completing this Form, please call the Share Registrar dial-up hotline at Tel: (852) 2980-1333 during business hours from 9:00 a.m. to 6:00 p.m. (Monday to Friday, excluding Hong Kong public holidays).
如 閣下對填寫本表格有任何疑問, 請於上午9時至下午6時 (星期一至星期五, 香港公眾假期除外) 致電股份過戶登記處熱線(852) 2980-1333。

閣下寄回此表格時, 請將右列郵寄標籤剪貼於信封上。
如在本港投寄毋須貼上郵票, 否則請貼上適當的郵票。
Please cut the mailing label on the right and stick it on an envelope to return this Form to us.
No postage stamp necessary if posted in Hong Kong, otherwise, please affix an appropriate stamp

郵寄標籤 MAILING LABEL

卓佳秘書商務有限公司
Tricor Secretaries Limited
簡便回郵號碼 Freepost No.37
香港 Hong Kong